

Wayne-Westland Community Schools

33633 Myrtle St., Wayne, MI 48184 | Phone: (734) 419-2150 | Fax: (734) 595-2599

Transportation Request Form for In-District Bus Stop

Please check the applicable request type:

☐ Attendance Deviation Schools of Choice (In-District)	☐ Schools of Choice (Non-District Resident)	☐ Non-Transportation Eligible Student
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Student's Name: _____

Home Address: _____

Home Phone: _____ Alternate Phone: _____

School Attending: _____ Grade: _____

Requested Transportation: ☐ Before School Only ☐ After School Only ☐ Both: Before and After School

Transportation Information and Conditions

Parents/guardians of Attendance Deviation Schools of Choice, Schools of Choice, and non-transportation-eligible students must provide their own transportation each year. As a courtesy, the Transportation Department may provide transportation for the student based upon space availability.

Bus stop locations change from year to year. The Transportation Department will assign the student to an existing stop location within the district that will not overload the bus or add additional cost to the department. The student must use the stop location assigned by the department.

If the department must change the student's bus stop location, the parent/guardian will be notified and offered another stop location. The parent/guardian is responsible for getting the student to and from the assigned stop location.

If a problem occurs involving the student or the student's bus stop location, for example, behavioral issues or no one being present at the stop to receive the student, the Transportation Department reserves the right to discontinue transportation.

All Code of Conduct discipline policies and procedures shall apply to the student's transportation.

You will be notified by this office if your request is approved or denied.

Print Parent/Guardian Name: _____

Parent/Guardian Signature: _____ **Date:** _____

All requests are filled based on space availability. The Transportation Department reserves the right to deny any request.

TRANSPORTATION DEPARTMENT USE ONLY

☐ Approved on:	☐ Denied on:
Approved Stop Location: _____	Stop ID #:
Authorizing Signature:	Date Contacted:
Notes:	School Year: